

Connect to the software server to download the printer driver:

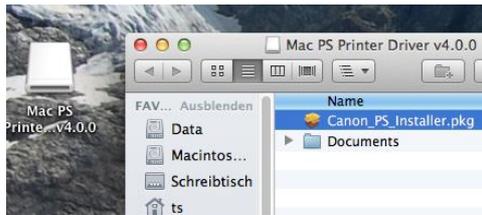
In Finder, select „Go“ > „Connect to server...“ and enter the following URL:

[ieu-fssw.uzh.ch/Printers](http://ieu-fssw.uzh.ch/Printers)

and click „Connect“.

Log in with user name = Charles, password = Darwin

In the Sharepoint „Printers“, double-click on the folder **Canon\_C5035i**. Drag the disk image (.dmg file, **Mac\_PS\_xxxx.dmg**) onto your desktop and double-click it.



Open the mounted disk image and double-click on the Installer file „Canon\_PS\_Installer.pkg“.

Install the driver by clicking „Continue“, „Agree“, „Install“ etc., providing your administrator password when asked.

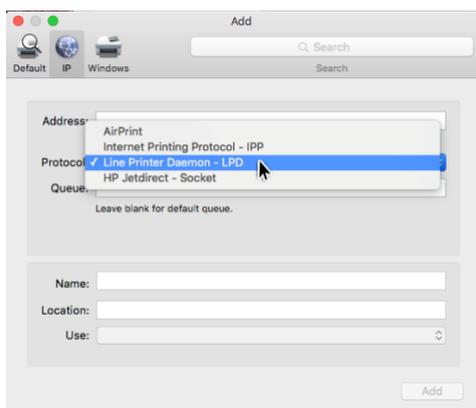


When the driver installation has finished, open the „Printers & Scanners“ preference pane in System Preferences.



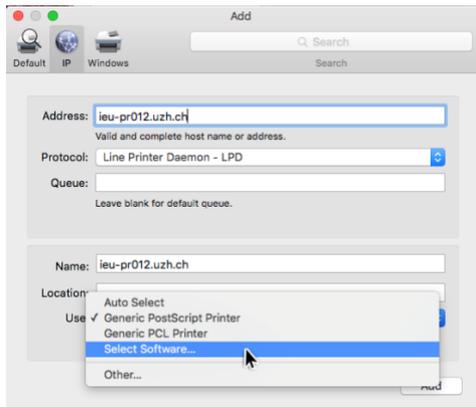
If necessary, you can remove any old / unused printers by selecting them and clicking on the “-“ sign.

To add a new printer, click the „+“ sign on the left side.



In the new window, click on the icon „IP“ in the toolbar.

Then, as the printing protocol, select „Line Printer Daemon – LPD“.



Enter the URL of the printer in the „Address“ field:

**ieu-pr001.uzh.ch** (building 34)

**ieu-pr003.uzh.ch** (building 13)

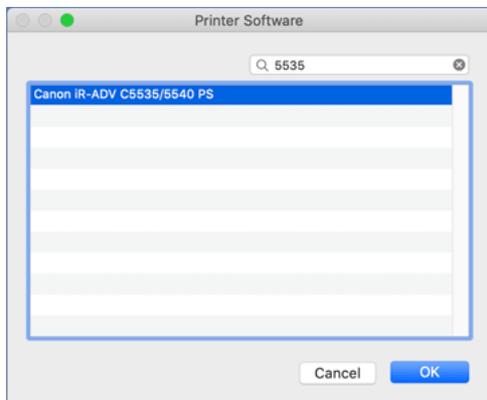
**ieu-pr012.uzh.ch** (building 27)

**ieu-pr029.uzh.ch** (building 25)

**ieu-pr030.uzh.ch** (building 13)

The field “Name” will be filled in automatically, but you can change it to whatever name you like.

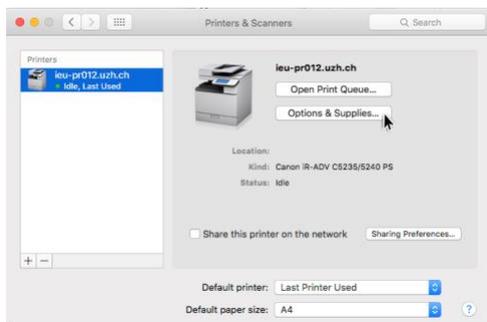
The printer model will **not** be automatically selected, choose „Select Printer Software...“ at the bottom under “Use:”.



In the new window, enter „5535“ in the search field.

Select the **C5535/5240 PS** printer driver.

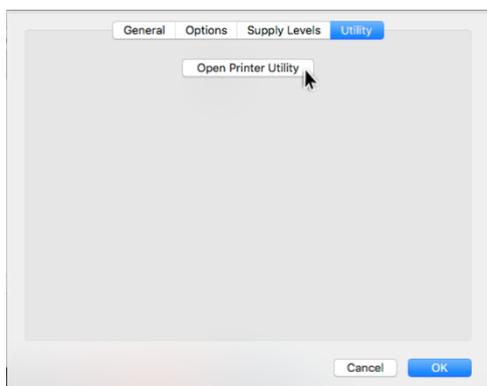
Click OK.



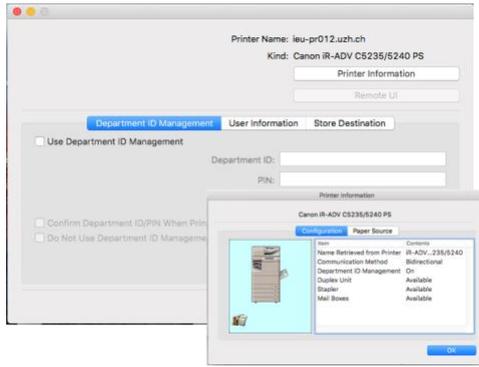
The printer has been added to your printer list.

Now, we need to set up the Department ID Management by using the Printer Utility.

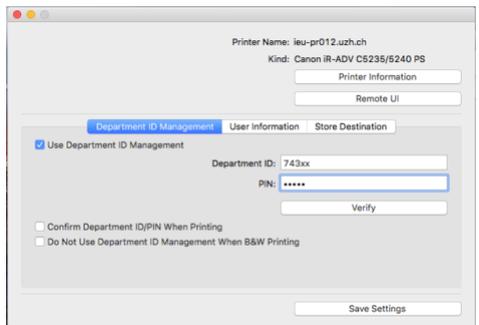
Select the newly added printer and click on the “Options & Supplies...” button on the right side.



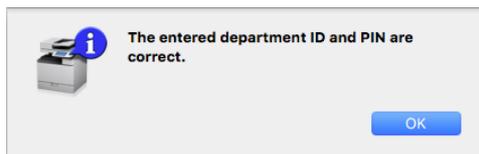
Select the tab „Utility“ and click on „Open Printer Utility“.



In the new window, click on “Printer Information” to check if the connection to the Printer is established, then click on OK to close the printer information window that will pop up.



Tick the box „Use Department ID Management“, and enter the Department ID and PIN:  
**Department ID** = first 5 digits of your budget number (Kostenstelle), usually starting with 743..  
**PIN** = the same number, but backwards.



Click on the “Verify” button.  
 If you correctly entered the numbers, you should see this dialog box.  
 Click OK and close all other windows.  
 You are now ready to print.